



# RAJGANJ COLLEGE

Estd.: 2009

(A Govt. of West Bengal Aided College and Affiliated to North Bengal University)

NAAC Accredited with Grade 'B'

P.O. Rajganj, Dist. Jalpaiguri-735134

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Ref No.79/RC/2026

Date 19.06.2026

## **NOTICE INVITING QUOTATIONS (NIQ)**

**For Supply, Installation, Customization, Training and Support  
of Comprehensive College Management Software**

Sealed quotations are invited from reputed, experienced and technically qualified software vendors/service providers for the supply, implementation, customization, training, maintenance and support of a Comprehensive College Management Software (ERP) for the College.

The proposed software shall be cloud-based/web-enabled and capable of integrating academic, administrative, financial, communication and accreditation-related activities through a centralized platform.

### **Vendor Eligibility Criteria**

The bidder must:

- Be a registered company/firm with valid GST Registration, PAN, Professional Tax Registration and Trade Licence.
- Have at least three (3) years' experience in providing ERP/College Management Software solutions for Colleges, Universities or Higher Educational Institutions.
- Have successfully implemented similar software solutions in educational institutions.
- Undertake to provide implementation, training, technical support and maintenance services as and when required.

### **Scope of Work**

The proposed software should include, but not be limited to, the following modules/features:

- Admission Management System
- Student Information System (SIS)
- Student Payment & Finance Management
- Learning Repository / Learning Management Features
- College Website Integration
- Examination & Result Management
- Library Management System
- NAAC/SSR Automation Support
- Master Data Management
- Data Privacy & Security Features
- Mobile Application

  
Principal  
Rajganj College, Rajganj  
Jalpaiguri

## Financial Proposal

The quotation shall clearly indicate:

- One-time implementation and customization cost.
- Annual subscription/support/maintenance charges.
- Applicable GST and other taxes.
- Any additional charges, if applicable.

## Terms & Conditions

1. Interested supplier / vendors are requested to submit their quotation in sealed envelope addressed to "The Principal, Rajganj College, P.O. Rajganj, Dist. Jalpaiguri, PIN-735134" shall be dropped in the Tender Box kept in the college Office. Quotations received by post/courier/email will not be accepted. Quotations must be submitted in a sealed envelope superscribed "**Quotation for Comprehensive College Management Software**".
2. The quotation must include the technical proposal, company profile, experience details and copies of statutory registrations.
3. The selected vendor shall install, configure, customize and make the software operational within the stipulated timeline.
4. Necessary training shall be provided to teaching, non-teaching and administrative staff without additional cost during implementation.
5. The software shall provide adequate security, user access controls and data backup facilities.
6. The College shall retain full ownership of all institutional data.
7. Technical support, maintenance and software updates shall be provided as per the submitted proposal.
8. Payment shall be made subject to satisfactory implementation and submission of requisite documents.
9. Shortlisted bidders shall be required to give a mandatory live demonstration/presentation of the proposed software before the Evaluation Committee. The demonstration shall form an integral part of the evaluation process.
10. Selection shall be based on overall suitability, technical compliance, demonstration performance, experience, service quality, support capability and financial proposal. The College shall not be bound to accept the lowest quotation.
11. The College reserves the right to accept or reject any or all quotations without assigning any reason thereof, and its decision shall be final and binding.
12. The selected vendor may be required to execute a formal agreement with the College before commencement of work.

**Last Date & Time of Submission:**

**27.06.2026 upto 2:00 P.M.**

**Date of Demonstration (for shortlisted bidders): 02.07.2026**

  
**Principal**  
Principal  
Rajganj College, Rajganj  
Jalpaiguri