



# RAJGANJ COLLEGE

Estd.: 2009

(A Govt. of West Bengal Aided College and Affiliated to North Bengal University)

NAAC Accredited with Grade 'B'

P.O. Rajganj, Dist. Jalpaiguri-735134

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Ref No. \_\_\_\_\_

Date \_\_\_\_\_

## Quotation Notice

Quotations are here by invited from the reliable and bonafide supplier or traders for the supply the following items -

Particulars	Quantity	Rate (Rs.)
Library steel book shelf with 6 shelf of 22 gauge (size-72"x36"x18")	08 Nos.	
5 Step Aluminum foldable Ladder with heavy duty & anti slip steps	01 No.	

### Terms & conditions-

1. Quotationers may visit the college office during office hours for detail specifications.
2. Interested supplier / vendors are requested to submit their quotation of alongwith self attested copies of PAN, GST, Trade Licence. Hardcopy of the quotation in sealed envelope addressed to "The Principal, Rajganj College, P.O. Rajganj, Dist. Jalpaiguri, PIN-735134" shall be dropped in the Tender Box kept in the college Office. Quotations received by post/courier/email will not be accepted.
3. The rate shall be inclusive of all Taxes and delivery charges.
4. Quotation should be valid at least 3 month.
5. Delivery should be made within 15 days of the issuing the supply order.
6. Quantity may vary as per availability of fund for the same.
7. The supply order will be issued on the basis of quality as well as lowest rate. During the quotation evaluation process, if the Quotationer fails to submit all the relevant documents and other requirements of participating in the quotation then the concerned quotation will be rejected summarily. Out of the remaining eligible Quotations, the Quotation quoting the Lowest rate will be ranked as 1st and so on. The supply order will be awarded to the 1st rank holder and if he/she does not accept the supply order within stipulated time then the supply order will be awarded to the 2nd rank holder and so on. Also the authority does not pledge himself to accept the lowest rate or any quotation and reserve to himself the right of accepting any quotation.
8. Payment will be made through account payee cheque as per Govt. rules.
9. During the scrutiny, if it comes to the notice that any papers found incorrect/manufactured/fabricated, the concerned bidder would not allowed to participate in the quotation and that application will be out rightly rejected.

The last date of submission of Quotation is **08-07-2026 upto 2:00pm**. Supply order will be issued immediately after preparation of Comparative statement. The undersigned reserves the right to accept or reject any or part of the quotation or all the quotations without showing any reason.

  
Principal  
Rajganj College, Rajganj  
Jalpaiguri